**ISLAMIC DEVELOPMENT BANK**

**MERIT SCHOLARSHIP PROGRAMME FOR HIGH TECHNOLOGY FOR MUSLIM COMMUNITIES IN NON-MEMBER COUNTRIES**

**ELIGIBILITY CHECK-LIST**

*(For 3-YEAR Ph.D. STUDY)*

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<th>Nationality</th>
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<th>Field of Study</th>
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Please make sure that you meet all the criteria of the programme listed hereunder. Application will not be considered eligible failing to meet any of the criteria.

*(failing to tick the appropriate box in each of the following items may lead to cancellation of your application)*

1. My age is not over 35 years  ![Yes]( ) ![No]( )
2. I have an M.Sc. degree in the field of my research proposal in science and technology related to or listed under the programme  ![Yes]( ) ![No]( )
3. My academic background and grades are at least ‘very good’  ![Yes]( ) ![No]( )
4. I have minimum of 2 years of post-Masters degree research/work experience in the field of my proposed research project *(non-obligatory)*  ![Yes]( ) ![No]( )
5. My proposed research/study is toward development of my country/region and I can demonstrate its scientific and development relevance in my research proposal  ![Yes]( ) ![No]( )
6. I have proven proficiency in English/French or both languages  ![Yes]( ) ![No]( )
7. My application is nominated by my institution/CPO and concerned section of the application form is signed and stamped by the Head of the institution/CPO  ![Yes]( ) ![No]( )
8. My application is being submitted through the CPO/IET/IGA for my country  ![Yes]( ) ![No]( )
9. Have declined or not availed any IDB scholarship awarded to me before  ![Yes]( ) ![No]( )

*Please do not detach this page from the Application Form*
APPLICATION FORM

(FOR 3-YEAR Ph.D. STUDY)

Write in BLOCK LETTERS and use only the space available for each information item, and do not use any separate sheet. Your application is assessed on point system, so if you knowingly leave any item/part incomplete or ignore given instructions, you may either lose points or your application be considered ineligible.

A. THE APPLICANT

1. Name in full: Mr/Mrs/Ms ____________________________________________________________
   (circle appropriate title)

2. Date and Place of Birth _________________________________________________________

3. Religion ____________________

4. Nationality: Present ______________________; at birth: ____________________________
   (As proof of nationality - birth certificate or passport copy - must be submitted)

5. Marital Status (please circle as appropriate): Single    Married    Divorcee    Widow

   Number of Children_________ Age range of children _______________________________

6. Home address: _________________________________________________________________
   Town/City: _____________________ Postal Code___________ Country _______________

   Telephone (with country and city codes) ____________________________________________

   Fax_________________________________ e-mail: ___________________________________
   (Correspondence with you will be mainly by e-mail, so you must have an e-mail address)

7. Alternative Contact: (name, relationship, address, tel/fax. and e-mail):_________________________
                         ___________________________________________________________________
                         ___________________________________________________________________

B. ACADEMIC BACKGROUND

1. M.Sc Study: Degree obtained ______________________________________________________

   Name of University: _____________________________________________________________

   Town/City: ______________________________ Country:_______________________________

   Field of study: ______________________________ Length of study: _______ years

   Date of graduation: __________________________ Grade/GPA obtained ______________________

   obtained Grade/GPA stands as    Excellent □    Very Good □    Good □

Masters’ Thesis title: ______________________________________________________________

   Field: ______________________________ Year approved: _______ Published? (Yes/No) _______
2. **B.Sc Study**: Degree obtained _______________________________________________

Name of University: ____________________________________________________________

Town/City: ___________________________ Country ______________________

Field of study: __________________________ Length of study: __________ years

Date of graduation: ________________________ Grade/GPA _____________________

obtained Grade/GPA stands as    Excellent ☐    Very Good ☐    Good     ☐

3. **Scholarship awarded for any of the above programmes/studies**: Yes/No, if Yes,

Name of the Scholarship ___________________________________________________

Programme/Study ___________________________________________________________

4. **Language Proficiency** (you must tick/cross all the columns, as relevant):

<table>
<thead>
<tr>
<th>Language(s)</th>
<th>Reading</th>
<th>Writing</th>
<th>Speaking</th>
<th>Certificate</th>
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<tbody>
<tr>
<td>English</td>
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<td>French</td>
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<tr>
<td>Other</td>
<td>_______</td>
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Note: In case of mentioning of holding certificate, a copy must be attached. Placement at the university accepted by IDB will be cleared only on the basis of language proficiency on the medium of language of the university. If selected, you must arrange to produce an internationally recognized language proficiency certificate, such as IELTS, TOEFL, etc.

C. **PROFESSIONAL BACKGROUND**

1. **Name of Institution/Organization where you work now**

(Please do not use abbreviations)

Type:   Academic ☐    Research ☐    Public/Private ☐    Govt. Organization ☐

Town/City ___________________________ Province/State: ___________________________

Telephone (with country and city codes): ___________________________ Fax ___________

E-mail: ___________________________ working since ___________________________

Your current position: _____________________________________________________

Level of the position:   Junior/Assistant ☐    Mid- level ☐    Senior    ☐

2. **List previous employments, if any**

i. Name of institution

Address: ________________________________________________________________

Type of institution __________________________ Position __________________________

Field/Type of work __________________________ Duration __________________________

ii. Name of institution

Address: ________________________________________________________________

Type of institution __________________________ Position __________________________

Field/Type of work __________________________ Duration __________________________
3. Total years of experience in your field of study: _________________________ years
   (evidence of research/work experience must be submitted)

4. Extra curricular activities ______________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________

D. PLAN OF STUDY AND RESEARCH PROPOSAL

1. Your current area or field of expertise: _________________________________________

2. The field of your research proposal? ___________________________________________
   (Research proposal must be related to your academic background and current area of expertise)

3. Title: ________________________________________________________________

4. Objective: (write below, not in a separate sheet, one brief paragraph on the development
   relevance of your research to the needs of the country/region)
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________

5. Admission Offers: Yes ____ No _____. If yes, furnish the following information:
   University____________________________________________________________
   Department/Faculty______________________________________________________
   Place/Country___________________________________________________________
   (copy of offer/ acceptance letter, as mentioned above, must be submitted herewith)

Note: An admission offer mentioned here is not an automatic choice for you to commence the
programme by this admission. It will be subject to meeting the admission/university criteria.
Also, if awarded, the scholarship requires you to commence the research/study from the
beginning rather than for completion that you have already commenced with other funding.
E. NOMINATION / ATTESTATION BY THE HEAD OF YOUR INSTITUTION/CPO

The applicant is hereby nominated for IDB Merit Scholarship. On award of the scholarship to the applicant, we declare to abide by the following:

1. He/she shall be facilitated with study leave for the duration of study/research;
2. He/She shall be regarded as an active employee and continue to receive salary/allowance(s) during the said study leave;
3. His/her study leave duration will be counted within the length of service and will maintain the seniority for entitlement to promotion, etc.;
4. On return, his his/her new degree/research outcome will be recognised and every effort will be made to fully utilize his/her enhanced knowledge and expertise.

Name/Title of Head/Director: ______________________________________________________

Signature: ______________________ Date: ______________________

Official Stamp:

F. DECLARATION OF THE APPLICANT

I hereby solemnly declare that all information given in this application is complete and correct.

____________________________     ______________________________
Signature             Date
G. HOW TO APPLY

1. **Submit one (1) copy of each required documents below** (tick if you have them and have included them in your package):

   1.1 Application Form [ ] Yes [ ] No
   1.2 Curriculum vitae or CV [ ] Yes [ ] No
   1.3 Copies of B.Sc. degree and transcript [ ] Yes [ ] No
   1.4 Copies of M.Sc. degree and transcript [ ] Yes [ ] No
   1.5 Two (2) Passport-size pictures (put in a transparent/plastic pouch) [ ] Yes [ ] No
   1.6 Proof of nationality (birth certificate/relevant pages of passport) [ ] Yes [ ] No
   1.7 Language certificate or test score (if any) [ ] Yes [ ] No
   1.8 Copies of work/research experience certificate [ ] Yes [ ] No
   1.9 Letter or evidence of pre-admission (if any) [ ] Yes [ ] No

2. **Organize your documents** so that each item is separated by a white/colour separator. Clip or staple, number them (1.1 - 1.9) and write the titles as above on the separators. If any item is missing, your application will be considered as ineligible.

3. **If any of your documents are not in English, French or Arabic, please have them translated or describe the content(s) briefly in English/French.** Failing to submit the English/French translation will be considered non-recognition of the document and may lead to cancellation of your application due to not meeting the eligibility criteria.

4. Send your application along with all the above required documents to/through the Office of the IDB Governor for your country to arrive at the IDB **before the deadline (31 December)**.

5. Keep a copy of the completed application form along with the above documents you are attaching with the application form. You may be asked to send these documents once again.

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**Important Note**

- **This Application form is the first information sheet to assess your eligibility as a candidate for the programme. If you are found eligible and qualify for the next phase selection process, you will be asked to send another set of documents.**
- **You will be contacted only if you qualify for the next phase. No other letter/intimation will be given to you if you do not qualify for the next phase.**